**Pls scan the letter and email from your REGISTERED/ UPDATED EMAIL ID to**

**investors@nsel-ots.in**

**Kindly check the 4th alphabet in your PAN no.**

**C – Company**

**F – Firm**

**On Company / Firm Letterhead**

To,   Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

**NSEL Investors Forum (NIF)**

Mumbai

**Subject:** Update contact details

Dear NIF,

The Company/ Firm is an investor in NSEL. Kindly update the contact details in NIF records as below.

|  |  |  |
| --- | --- | --- |
| **Updated mobile no.***(Upto 2 nos.)* | M 1 |  |
| M 2 |  |
| **Updated email ID***(Upto 2 IDs.)* | ID 1 |  |
| ID 2 |  |

Please find details for authentication-

|  |  |
| --- | --- |
| **Investor Name** |  |
| **PAN No.** |  | *(Copy of PAN Card is enclosed)* |
| **Broker Name** |  |
| **Name of auth. person requesting update** |  |
| **Designation** |  |
| **Board/ Firm Resolution for appointment of authorized person** | *Enclosed* |

***Following documents are enclosed herewith***

* Copy of company/ firm PAN card
* Board/ Firm resolution for appointment of authorized person

Thanking you.

For [Company/ Firm Name],

[Authorized Person's Name, Sign]

[Designation]

[Company/ Firm Seal]

**Encl:**

* Copy of company/ firm PAN card
* Board / Firm resolution for appointment of authorized person